



Tristate Trauma Coalition Charter

The Tristate Trauma Coalition is a group of multidisciplinary agencies and organizations which collaborate to serve the community by improving patient outcomes and providing a forum for independent health care facilities and systems, emergency medical services, and community partners to work together to improve the care of the injured patient.

Purpose

The Tristate Trauma Coalition provides a forum for sharing best practices, collecting and analyzing trauma data, and determining the educational needs of regional nurses and physicians who treat injured patients.

Responsibility

The Health Collaborative has organizational, operational, and financial oversight of the Tristate Trauma Coalition. The Tristate Trauma Coalition authority is non-statutory; participation is voluntary by stakeholder institutions.

The Tristate Trauma Coalition reports to The Health Collaborative Steering Committee.

The Health Collaborative develops and maintains the registry, education, and PI program, and serves as a liaison with other regions and state-related organizations/ committees.

Mission

The goal of the Tristate Trauma Coalition is to promote and enhance the care of the injured patient within the tristate through:

- Collection and analysis of quality data from all hospitals in the region
- Providing quality professional trauma education
- Convening stakeholders to collaborate on trauma related issues and trends

Functions

The Tristate Trauma Coalition is responsible for three major functions of a regional trauma system. Each function operates within the Tristate Trauma Coalition and creates any necessary workgroups to complete the work of that function:

- 1) Tristate Trauma Registry
 - Maintains the regional database containing demographic, injury, clinical, and outcome data as provided by member hospitals.
 - Identifies and optimizes the resources needed to accomplish function goals, e.g. data quality, validation.

- Provides continuing education for trauma data collectors.
- 2) Performance Improvement Program (PIP)
 - Provides interested parties with relevant summary reports, metrics, and other deliverables to be used to improve awareness, education, prevention, and all aspects of the continuum of care from pre-hospital to inpatient to rehabilitation, with eventual reintegration to home with the best functional and productive outcomes.
 - Reviews aggregate data, scorecard/dashboard, and benchmarking standards.
- 3) Trauma Education
 - The Tristate Trauma Coalition offers trauma-specific education to physicians and nurses. These courses include, but are not limited to:
 - Advanced Trauma Life Support (ATLS)
 - Trauma Nursing Core Course (TNCC)
 - Emergency Nursing Pediatric Course (ENPC)
 - Trauma Care After Resuscitation (TCAR)

TRISTATE TRAUMA COALITION Membership

Membership in the Tristate Trauma Coalition is open to all entities or individuals that agree to work collaboratively on improving care of the injured patient. All significant players in trauma care are urged to participate as essential members of the Tristate Trauma Coalition.

Primary members of the Tristate Trauma Coalition include hospitals and the major healthcare organizations in the tristate region. Other essential memberships from the community's healthcare organizations and partners include, but are not limited to the following disciplines:

- Trauma Medical Directors
- Trauma Program Managers
- Staff from non-verified centers or health systems
- Trauma Data collectors
- EMS representatives
- Air Medical Services
- Public Health agencies
- Ad hoc members as needed

Membership Responsibilities/Expectations

Primary members of the Tristate Trauma Coalition will designate a representative and an alternate to ensure ongoing participation. Primary members should:

- Attend regularly scheduled meetings
- Participate in establishing priorities for the Coalition
- Educate and inform member organizations on Coalition activities
- Assist and support education programs by providing attendees and educators

Meetings

The Tristate Trauma Coalition shall hold meetings quarterly, or more frequently as needed. Notice for regular meetings shall be provided to all members at least ten working days prior to the meeting. Notices shall include the time, place, and meeting agenda. Minutes of all meetings shall be prepared and distributed to the membership.

Administration

Regional level coordination of the Coalition is provided by the Manager, Regional Trauma Services role from The Health Collaborative.

The Manager, Regional Trauma is responsible for planning, implementing, managing, and evaluating Coalition activities. Tasks of the Manager, Regional Trauma include:

- Providing general oversight for Coalition activities and associated projects.
- Management of the Tristate Regional Registry.
- Management of the Regional Trauma Education programs.

The Manager, Regional Trauma shall collaborate with the appointed leadership and the Tristate Trauma Coalition members to achieve its goals and objectives.

Approval of Charter

This charter is adopted by the Tristate Trauma Coalition on the following date:

March 2017
Date