



Director IT/Solutions Architecture

Reports to: CIO/Senior Vice President of Informatics		
Level/Grade Leadership	Type of Position Full Time	Hours/Week 40 hrs/week; Exempt
GENERAL DESCRIPTION		
<p>The Director IT/Solutions Architect drives end to end technology solutions for the entire organization. This includes a large customer facing service line that operates in a 24x7x365 environment as well as for internal customers. This role requires significant coordination with the Director of Operations as well as direct reports and other key constituents to ensure a well-organized and efficient team approach. This is a leadership position and will be involved in providing critical input into organization wide decisions.</p>		
JOB RESPONSIBILITIES		
<ul style="list-style-type: none"> • Manages the technical design, planning, documentation, and roadmaps for customer and internally facing initiatives • Manages team (internal, outsourced, and vendors) to deliver initiatives; provides coaching and mentoring to ensure performance objectives are met • Works directly with customers to ensure appropriate solutions are implementable and meets customer needs. • Maintains technical standards where appropriate • Participates in regional and national health information technology initiatives • Develops and maintains strong relationship and communication with all key stakeholders • Manages departmental budget and forecasting • Maintains awareness of new and emerging healthcare technologies and their potential fit into The Health Collaborative technical eco-system • Recommends appropriate strategic actions. Assesses the business and organizational implications of key applications technology alternatives for wide-impact initiatives. • Ensures proper use and protection of information assets by complying with the organization’s information privacy and security policies to protect assets from unauthorized access and by reporting any security events or potential events or other security risks to the organization. • Other duties as assigned 		
POSITION REQUIREMENTS		
<ul style="list-style-type: none"> • At least 5 years in a similar solutions architecture role or responsibilities • At least 5 years effectively managing direct and indirect teams • At least 5 years’ experience in the healthcare IT industry • 2 years’ experience working in a consulting/services type organization preferred • Proven ability to contribute to, communicate, and execute a technology vision • Strong planning, organization, analytical and troubleshooting skills • Ability to effectively communicate technical solutions in non-technical terms • Ability to cultivate positive working relationships with customers and coworkers 		

- Ability to sit for extended periods of time in front of a computer screen

EDUCATION/CERTIFICATION REQUIREMENTS

- Bachelor’s degree in a technologies/engineering discipline required.
- Master’s degree in a complimentary business degree program preferred (business, informatics, MIS, engineering, healthcare administration, etc.)

OTHER INFORMATION

APPROVED BY A. Vaillancourt, CIO/SVP Informatics

DATE POSTED March 8, 2019

Disclaimer: This job description does not restrict company’s right to assign responsibilities to this job at any time as critical features of this job are subject to change any time.